

Pine View Middle School Student/Parent Handbook

Panther Planner



2011-2012

PVMS Block Schedules

(Revised -- 6/30/11)

Regular Bell Schedule (M-W-F) 75 Min Classes – 2 Lunches 30 min Advisory Time			Scatter Schedule (T-Th) 75 Min Classes – 1 Lunch 30 min Scatter Advisory Time		
Period 1/5	8:25 – 9:40	75 Mins	Period 1/5	8:25 – 9:40	75 Mins
Period 2/6 Announcements Class	9:45 – 9:50 9:50 – 11:05	5 Mins 75 Mins	Period 2/6 Announcements Class	9:45 – 9:50 9:50 – 11:05	75 Mins 5 Mins
<i>Lunch -- Advisory</i>			<i>Lunch -- Scatter</i>		
8th Grade Lunch (25 Min)	11:05- 11:30	11:10 – 11:40	9th Grade Advisory (30 Min)		
8th Grade Advisory (30 Min)	11:35 – 12:05	11:40 – 12:05	9th Grade Lunch (25 Min)		
Period 3/7	12:10 – 1:25	75 Mins	Period 3/7	12:10 – 1:25	75 Mins
Period 4/8	1:30 – 2:45	75 Mins	Period 4/8	1:30 – 2:45	75 Mins

Activity Schedule 60 Min Classes – 2 Lunches 30 min Advisory Time			PLC Early Out 55 Min Classes – 2 Lunches 25 min Advisory Time		
Period 1/5	8:25 – 9:25	60 Mins	Period 1/5	8:25 – 9:20	55 Mins
Period 2/6 Announcements Class	9:30 – 9:35 9:35 - 10:30	5 Mins 60 Mins	Period 2/6 Announcements Class	9:25 – 10:25 9:30 – 10:25	5 Mins 55 Mins
Period 3/7	10:35 – 11:35	60 Mins	Period 3/7	10:30 – 11:25	55 Mins
<i>Lunch -- Advisory</i>			<i>Lunch -- Advisory</i>		
8th Grade Lunch (25 Min)	11:35- 12:00	11:40– 11:40	9th Grade Advisory (30 Min)		
8th Grade Advisory (30 Min)	12:05– 12:35	12:10– 12:35	9th Grade Lunch (25 Min)		
Period 4/8	1:30 – 2:45	75 Mins	Period 4/8	12:25 – 1:20	55 Mins
Assembly	1:45 – 2:45	60 Mins	Class out at 1:20 PLC Meeting will begin at 1:30 SHARP		

Revised 6/30/11

2145 East 130 North
ST. GEORGE, UTAH 84790
628-7915

ADMINISTRATION

Mike Stephenson Principal
Dana McConnell..... Vice Principal
Chuck Bundy Counselor
Rene Sorensen Counselor
Brandon Haws..... School Resource Officer

STAFF

Sheila Brown..... Principal's Secretary
Jan Prisbrey Financial Secretary
Jill Riddle Counselors' Secretary
Bruce Martin. Head Custodian
Gai Robinson Kitchen Manager

To enhance a successful home/school communication policy Pine View Middle School has provided this Student Handbook/ *Panther Planner* for each student. **Students are expected to have their Panther Planner with them in each period, every day.** It is the responsibility of the students and parents to read this handbook to ensure that they are aware of the rules and procedures of the school and the consequences of breaking those rules. The parents are encouraged to work with the Pine View staff in maintaining and encouraging proper standards of behavior for their children. This If this handbook is lost, there is a replacement charge of \$5.00.

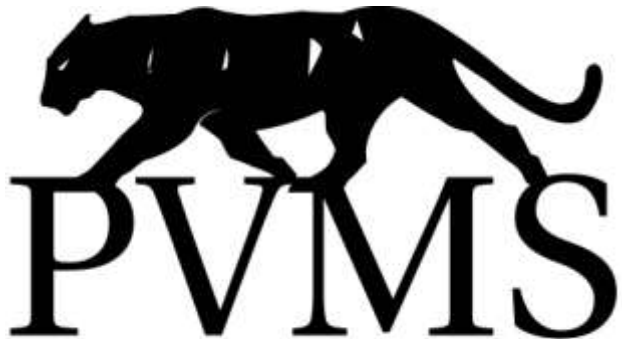
Student's daily use of the Panther Planner enables parents to keep current with student assignments, to communicate with their student's teachers and to encourage their student with his/her pursuit of an excellent education.

This handbook belongs to:

Name

Address

Phone #



PINE VIEW MIDDLE SCHOOL,

In partnership with parents and community,
fosters educational excellence where students acquire the skills,
knowledge, and character necessary for successful,
lifelong learning in an ever-changing world

Desired Results For Student Learning:

ORGANIZATIONAL SKILLS -

Be capable of utilizing and adapting to a variety of critical and creative thinking strategies to solve complex problems both independently and collaboratively

EMPLOYABILITY SKILLS -

Acquire the necessary skills for successful employment including: cooperation, dependability, solid work ethic, intra personal skills and ability to take and make use of constructive criticism

BASIC ACADEMIC SKILLS -

Be capable of expressing and implementing oral, written, artistic, mathematical, and technologies, aptitudes to effectively gather, develop, apply and communicate ideas based on a core academic curriculum

RESPONSIBLE CITIZENSHIP -

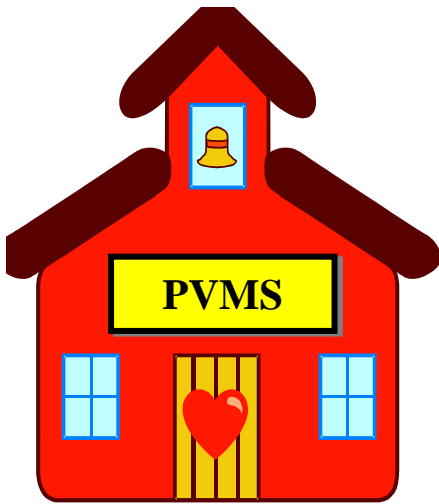
Take personal responsibility for improving the quality of citizenship through developing the life skills for self and others

Pine View Middle School is committed to the academic excellence of its students. As a staff, we have designed and will institute a plan to help our students achieve their full academic potential. An advisory class has been established where students will monitor their academic progress weekly. Each Monday, in their advisory classes, students will review their weekly grades and set goals for improvement or continued success. Intervention classes are in place for extra guidance in that academic endeavor. In addition, there will be midterm reports given to the students each term (see calendar for specific dates). Students and parents, keep track of academic grades and attendance points on the internet. The access address is: <http://psa.washk12.org>. You will then be prompted to use your logon name and password. Use this often to stay informed with assignments. If you do not have a computer or internet at home, you may use the Internet on the school library computers or the public library. Parents or students may receive a printout of student grades by visiting the office. Most importantly, stay involved and informed of your student's progress.

The Power School information will be included with your student's schedule received at registration. Use this to keep track of both ACADEMICS AND ATTENDANCE.

****Power School Logon:** _____

****Power School Password:** _____



Welcome

Welcome to Pine View Middle School! You are coming to the best middle school in Utah. We have a great administration, faculty and staff who really care about you and are interested in your success. We expect this year to be the best year in history.

In order for you to have the best experience at Pine View Middle School, it is important for you to know that we have high expectations for our students. Please take the time to carefully read this handbook. The information herein will help you achieve success.

We want all of you to reach for your highest potential. Strive to be the best you can be. We want the very best for all of our students. Work hard as you set your sights high and obtain success.

Sincerely,
The Administration, Faculty, and Staff

STUDENT BEHAVIOR DISCIPLINE AND SUSPENSIONS

Learning to be a good citizen is equal (or greater) in importance to all other learning in the middle school level. Courtesy to teachers, school employees, other students and visitors is expected of all students. Students should be considerate of the rights, safety, property and feelings of others, regardless of racial, religious, or economic background.

Each student is expected to behave in the manner appropriate for young ladies and gentlemen at school. It is the policy of the administration and staff to do everything possible to help every student maintain appropriate behavior and remain in school; however, at times it may become necessary to discipline a student. ***Violating the following school rules will be cause for discipline which may include suspension, court referral, or an alternate educational plan. District Policy may dictate expulsion under certain circumstances.*** (See Policy at the end of these pages)

1. Uncontrolled anger.
2. Insubordination, disrespect or profanity directed at administration, faculty, staff or other students.
3. Public Displays of affection (hugging, kissing etc.)
4. Vulgar or indecent conduct.
5. Persistent disorder and disruption.
6. Vandalism, graffiti, or misuse of school property.
7. Possession and/or use of alcoholic beverages, tobacco, or drugs or paraphernalia on or around school property.
8. Possession of, or use of weapons or fireworks, including knives, matches, lighters and chains while on or around school property. This includes look-alike weapons also.
9. Repeated tardiness to school or classes.
10. Fighting will not be tolerated. It takes two to fight. Any fighting will result in both parties being suspended from school.
11. Theft or dishonesty, **including cheating.**
12. Persistent littering.
13. Gambling/card playing.
14. Violation of the dress code.
15. Gang related activities, dress, and behavior

BULLYING, SEXUAL HARASSMENT, AND HAZING (See District Policies in the back of this handbook).

“**Sexual Harrassment**” includes any gender-related unwelcome written or verbal slurs, vulgar jokes, derogatory statements or actions. Sexual harassment also includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the harassment is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school and such harassment takes place in a context subject to the School District's control.

“**Bullying**” is aggressive behavior that is intentional and involves an imbalance of power or strength. A person is bullied or victimized when he/she is exposed repeatedly and over time to negative actions on the part of one or more persons. Therefore "Bullying" means intentionally or knowingly committing an act that endangers the physical, and/or emotional health or safety of a student, a school employee, or a school guest. Any act involving any of the following elements will be considered bullying: (1) physical brutality, (2) forced or involuntary consumption of any food, liquor, drug, or other substance, (3) coerced actions or activities of a sexual nature or with sexual connotations, (4) physically obstructing freedom of movement, (6) verbal intimidation, such as teasing and name calling, (7) non-verbal and emotional intimidation through gestures, social exclusion. The conduct described above constitutes bullying, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

“**Cyber-bullying**” is a form of bullying involving the use of email, instant messaging, chat rooms, cell phones, or other forms of information technology.

“**Hazing**” is a form of bullying done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program, or event.

Students who participate in these illegal activities will be subject to school disciplinary measures as outlined in district policy. Offenders may also be subject to criminal charges as determined by law enforcement officials.



Washington County School District Dress Code Policy

NOTE FROM ADMINISTRATION:

At Pine View Middle School, high standards for all students, including dress and grooming are expected. Students should dress for school each day with learning and achieving in mind.

Students who attend the schools of Washington County are expected to comply with the following Board approved dress and grooming standards. Every school will be a safe place for each student to learn. Each school will have a positive learning environment, free of distractions or extreme fashions:

- The attire and grooming of all students should be neat, clean and safe.
- Students have the responsibility to avoid apparel that is so extreme that it interrupts school decorum, or adversely affects the educational process. **Extreme is defined as any piercing of the body, with the exception of the ear, and also includes gauging of the ear.** Students have a responsibility to cooperate fully with clothing standards required for special classes (such as, shop, home economics, laboratories, physical education) and special school activities.
- Hair, including beards, mustaches and sideburns, should be groomed so that it is neat and clean. **Extreme hairstyles are prohibited. Hair color should be within the spectrum of color that hair grows naturally.**
- Printed apparel is acceptable only if it is in good taste. Any apparel displaying profanity, suggestive slogans, or promoting substances illegal for consumption by a minor, will not be allowed.
- Hats and headgear (tiaras, sweatbands, beanies etc.) and sunglasses are not to be worn in school buildings during regular school hours.
- Clothes that are mutilated or immodest are not appropriate school wear. **Any apparel revealing a bare midriff or bare shoulders, or cut low under the arms, including when arms are raised, is not permissible. Tank tops must have an approved shirt under them.** Sleeveless shirts must cover from neck to outside of shoulder.
- **Dresses, shorts, skirts, shirts, and blouses should be modest in length and not revealing.** Shorts should be long shorts, i.e. about four inches above the top of the

kneecap in a standing position.. (It is suggested that parents consider potential for student growth during the year when purchasing shorts and skirts, etc. Allowing for a little extra length for shorts and skirts at the time of purchase in the fall will increase the probability that the length of such attire will be appropriate when worn in the spring.)

- Any apparel approved for school wear should be worn in accompaniment with appropriate undergarments and suitable footwear. Shoes, boots and sandals are considered suitable footwear. Bedroom slippers are not appropriate footwear and will not be allowed.
- Clothing attachments or accessories, which could be considered weapons, are not allowed. **Pants that sag and/or belts that hang are not acceptable.** (Sagging is when any part of underclothing is visible if the shirt is lifted up).
- No gang-related attire will be permitted. As gang styles and clothing continually evolve and change, the clothing not allowed may also change with the identified areas of concern. Recommendation for inappropriate "gang" attire is received by the Washington County Gang Task Force.
- NOTE: Any clothing that reveals the students' underwear is NOT appropriate for school.

With regard to this style of jeans, the district dress code policy says two things. First, Dresses, shorts, skirts, shirts and blouses should be modest in length and not revealing. Shorts should be long shorts, i.e. about four inches above the top of the knee cap in a standing position. Second, "Clothes that are mutilated or immodest are not appropriate for school wear." There is no further definition of what constitutes mutilated clothing in the policy. At PVMS, we have chosen to interpret "mutilated clothing" as clothing that has holes or rips that reveal skin four inches above the knee cap or higher on the upper legs.

We have chosen to be flexible about clothing with rips or tears around the knee area. It is also acceptable for students to wear jeans with holes located in areas on the upper thigh if they wear leggings under the jeans so that no skin is exposed.

Students that wear clothes with rips or tears that reveal skin four inches above the knee or higher will be asked to change into PE shorts or sweat pants that are kept in the office. The student will also be given the option of having a parent bring other articles of clothing to the school to be worn for the rest of the day.

DRESS CODE VIOLATION

If a student's clothing is found to be in violation of the dress code the following steps will be taken:

- First offense - Alternative clothing, such as sweats and shirts, will be issued.
- Second offense - Alternative clothing, such as sweats and shirts, will be issued. Parents or will be notified.
- Third offense - Disciplinary action may be taken, including suspension from school.



If a student's hairstyle, jewelry, or personal grooming is found to be in violation of the dress code, the student may be held out of classes or sent home until the violation has been corrected (hair style or color restored to an acceptable state,

SCHOOL DISTRICT'S GANG POLICY (*Gang apparel and participation are described as follows:*)

A "Gang" as defined in this policy means any organization, association, or group of three or more which has a unique name or identifiable signs, symbols, or marks, and whose members individually or collectively engage in criminal or violent behavior to persons or property, or who create an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of a school.

Students are prohibited from engaging in any form of gang activity on or about school property or at any school activity, including the wearing, possessing, using, distributing, displaying, or selling of any gang attire, symbols, signs or other things which are evidence of membership in, or affiliation with, recruitment, or desire to be affiliated with any gang.

As gang styles and clothing continually evolve and change, the following prohibited items that have commonly denoted gang membership or affiliation are only representative of prohibited clothing. Additional styles and apparel may be considered gang-affiliated, as identified in consultation with school officials and law enforcement authorities: bandannas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation.

ATTENDANCE ISSUES

TARDIES

Students may have a total of 6 tardies in each class, during the quarter, without consequences. For each tardy thereafter, the student will be in restitution. .

A student may be marked tardy if they are not in their seat when the bell to start class sounds. Tardiness is disruptive to the normal class routine and can be detrimental to a student's achievement. Students should make every effort to be in class, in their seats, on time. Students who are persistently tardy to class will face disciplinary action.

If a student arrives more than five minutes late to school, they must report to the office immediately upon arrival. After signing in, they should then report to their regularly scheduled class. As a general rule, tardiness to first period class will not be excused without a valid reason, such as a medical condition or appointment or a family emergency.

ABSENCES

An absence is defined as any time a student is not in attendance in the classroom to which the student has been assigned. Any type of absence whether excused or unexcused will result in the accumulation of two (2) attendance points. (Activity Excused, Medical absence with a Dr.'s note, Educational Leave, or Juvenile Detention will be exempt from receiving attendance points). Parental notification to the school of an absence should be prior to or on the same day as the absence. However, notification will be accepted within two days of the return from absence.

Any student who accumulates more than six (6) attendance points during the quarter in any one class will receive a "No Grade" (NG) for that class and will not receive credit for the class until the appropriate

restitution has been completed. To complete the restitution process, students must attend one restitution session for every class period missed after accumulating 6 attendance points. A fee of \$5.00 for each session will be charged to the student and must be paid before course credit is restored.

Example: a student has five absences in one of their classes. The student would receive two attendance points for each absence for a total of ten attendance points in that class. The student would be required to attend two restitution sessions and pay a fee of \$10.00 in order to restore credit in the class.

TRUANCY

Truant (sluff) is an absence where a student is on campus but not in his or her assigned class during class time or when a student leaves campus without checking out at the office. A student who leaves class without teacher permission is also truant. A student who is marked truant will receive an automatic NG and must attend 1 hour of restitution in order to restore the NG. This is in addition to any points that the student has already received under the attendance policy.

PARENT NOTIFICATION

The first time a student accumulates six (6) points in any one class period during a quarter, the parent will be notified by letter. Parents are encouraged to monitor their student's attendance after this notification, and are invited to check Power School or call the attendance secretary at the school to help them with this task. No first-time notifications for NG's earned in other class periods in the same term will be made. This first-time notification procedure will be repeated each term of the school year.

Parents will be notified in writing the first time their student earns an NG. It is the responsibility of the parent from that time on to contact the attendance secretary at the school for information regarding subsequently withheld grades and credit. This procedure will also be repeated each term. Restitution for a grade withheld may begin immediately following notification. In fact, students are encouraged to complete restitution prior to the end of the term in which the NG is obtained. Restitution classes cannot be attended before notification of an NG. A parent, teacher, or a school administrator may request a conference to discuss the attendance of a student whom they deem to have an excessive number of absences. The proposed conference would consider steps that might be taken to improve attendance. A request for such a conference would precede a referral to juvenile court for truancy.



APPEAL PROCESS

Students, who have received a NG and feel there were mitigating circumstances which should be considered, are invited to complete an Attendance Appeal Form and submit it to the administration for consideration. Students can pick up an Attendance Appeal Form in the office. Requests should be signed by the student and a parent or guardian. Appeals need to be made no later than the end of the quarter following the quarter in which the NG was received. Dissatisfaction with the principal's decision can be appealed to the Washington County School Board through the Superintendent.

SPECIAL ATTENDANCE CONCERNS

Habitual truancy/absenteeism will result in a referral to juvenile court and/or alternative educational program. Willful non-compliance of the attendance policy may result in suspension/expulsion from school. Students who have poor attendance in Released Time (seminary) will be placed back into regular classes.

PROCEDURES FOR DEALING WITH TRUANT BEHAVIOR

Utah State Law requires that every individual under the age of 18 be enrolled in and attending school. Truancy is against the law and is an offense that is prosecuted in Fifth District Juvenile Court. The administration of Pine View Middle School is accountable to the court to uphold this law. The following policy established by Pine View Middle School is considered by the court to demonstrate earnest and persistent effort on behalf of the school to deter truant behavior. When a student has demonstrated truant behavior, the following steps will be taken in order to attempt to correct the truant behavior and provide the student with the best, most effective education possible.

Attendance - Step I

1. Confidential meeting between student and administration.
2. Truancy policy will be explained to the student/parent
3. The student will be given the opportunity to solve the problem on their own.

Attendance - Step II

1. Parent and student will be notified.
2. Truancy policy explained to student/parent
3. Parental support will be requested.

Attendance - Step III

1. Parent and student will be notified.
2. Parent conference is held with the administration.
3. Negotiated agreement will be developed and implemented.

Attendance - Step IV

1. Parent and student notified.
2. Consequences from previously assigned agreement will be enforced to full extent.
3. Possible student referral to Fifth District Juvenile Court for truant behavior.

Attendance - Step V

1. Parent and student notified.
2. Student referral to Fifth District Juvenile Court for truant behavior.

2. Possible student referral to alternative educational placement.

Attendance - Step VI

1. Parent and student notified.
2. Student referral to alternative educational placement.

EDUCATIONAL LEAVE POLICY

If a student will be out of school for several days for a planned event or trip, they may request an "educational leave" absence. This can be done through the attendance secretary and must be completed **prior** to leaving. The student will be required to turn in all missed homework and keep a journal for each day missed. If these requirements are not completed upon return to school, the absences will be marked excused, but educational leave will not be granted. Educational leave may be used **only once during the school year**.

ILLNESSES – MEDICINE

If a student becomes ill at school, they should come to the office and, with the help of the secretary, contact their parents. It is the responsibility of parents to provide transportation for their student who is ill. If a student **MUST** take medication during the school day, it is to be brought to the office and consumed there as required by the prescription. Washington County School District requires two authorization forms to be signed by a student's parent and doctor, in order for school personnel to assist in administering medication. These forms can be obtained at the front office. **Please note that the school is not allowed to give students any type of medications without proper preauthorization.**

SCHOOL HOURS

The school day at Pine View Middle School begins at 8.25 a.m. and ends at 2:45 p.m. Students are requested to arrive no earlier than 7:55 a.m. and stay no longer than 2:50 p.m. unless they are working with a teacher or involved extracurricular activities.

CLEARING THE CAMPUS

All students should clear the campus by 2:50 PM each afternoon. Students are not to loiter at PVMS or Panorama Elementary. Students doing make-up work or tutorial lab, staying after school for disciplinary reasons, or participating in extra-curricular activities should report to the appropriate area before 2:45 PM and leave the campus immediately upon finishing the activity.

Students are subject to the expectations in this handbook before and after school: "Door to Door." In other words, until a student has returned home at the end of the school day, behavior that is in violation of school or District policy is punishable by consequence to be determined by school officials.

CELL PHONES AND ELECTRONIC DEVICES

Pagers, cell phones, portable music players, cameras, games and other electronic devices are not to be used at school and should be turned off during school hours. If students are found to be



using these types of items at school the following steps will be taken:

- First offense – the device(s) will be confiscated and may be picked up from the office at the end of the school day.
- Second offense – the device(s) will be confiscated and must be picked up from the office by a parent or guardian.
- Additional offenses – the device(s) will be confiscated and must be picked up from the school by a parent or guardian. A conference with an administrator must be held. Disciplinary actions may be taken including lunch detention, in school suspension or suspension from school.

The use of these devices is regulated under the **“Acceptable Use Policy”** of the Washington County School District pertaining to the use of electronic equipment (See abridged District **“Technology Acceptable Use Policy”** in the back of this handbook).

INTERNET USE

PVMS has the internet in the media center and classrooms. In order for a student to have access, they must follow the WCSO **“Acceptable Use Policy”**. Failure to follow the “Acceptable Use Policy” may result in the loss of computer privileges. There may also be disciplinary or legal action taken for illegal or inappropriate material being viewed or downloaded (See abridged District **“Technology Acceptable Use Policy”** in the back of this handbook).

NO IPOD PLEASE!

Because IPOD’s can be stolen so easily, especially in PE classes where personal items are often not locked, we discourage IPOD or other electronic devices from even being brought to school. Should students bring these items to school, they assume full responsibility for any theft or damage. IPODs and other devices are NOT to be used at any time during the school day.

REPORT CARDS

The school year is divided into four grading periods called terms or quarters. During the year, students will receive a report card at the end of each term. Those students who receive 2 “F”s or 2 “NG”s or a combination of 1 “F” or 1 “NG” during any one term will be ineligible to participate in any extracurricular activities the following term. Ninth grade students will be required to make up “F”s at Millcreek High School or Summer School.

LATE WORK

Students should make every effort to turn in work on time. Work that is turned in late without valid excuse is subject to penalty as determined by the teacher. As a general rule, the midterm date will be considered a hard deadline for all missing work assigned before the midterm date.



When a student is absent from school it is the student’s responsibility to make up any homework that has been missed. Students who have been absent with a valid excuse will be given an appropriate amount of time as determined by their teacher to complete the work for full credit.

HALL PASSES

Hall passes are required anytime a student is out of class during a class period. Students must have their teacher’s permission to use the hall pass. Misuse of the hall pass will result in hall pass privileges being revoked.

TEXTBOOKS

Textbooks are available in the media center to be checked out for student use at home. Normal book wear is expected during the school year. However, if a student loses or abuses a textbook, they must pay to repair or replace the book. If a book is lost, the student will be asked to pay for a new book, regardless of the condition of the book that was lost.

CITIZENSHIP POLICY (also see Employability Citizenship rubric in the back of this handbook)

A citizenship letter grade will be given at the end of the quarter in each class. The grades to be used are: (H) Honor, (S) Satisfactory, (N) Needs Improvement, (U) Unsatisfactory. Units of graduation credit are not based on citizenship grades, but citizenship grades may be used to determine eligibility to participate in school sponsored activities such as dances and assemblies. Citizenship grades may also be used to determine eligibility to run for student office or participate on school sponsored athletic teams, performing groups or clubs.

Criteria for citizenship grades are determined by the teacher, and citizenship marks may change throughout each quarter due to changes in student behavior. The following policies for citizenship grades will be applied school wide.

- Student behavior that requires a student/teacher communication to correct the behavior will result in an “H” or “S” citizenship mark in the class.
- Student behavior that requires a parent/teacher communication (phone call or face to face meeting) to correct the behavior will result in an “N” citizenship mark in the class.
- Student behavior that requires administrative intervention to correct the behavior will result in a “U” citizenship mark in the class.

COUNSELING

Counseling services are available to all students. The school counselors, a teacher, or any other member of the staff will be happy to help students with any problem that may arise. Students are welcome to come to the counseling office to talk with a counselor, however coming to the counseling office for things such as help with homework, to check grades, or to make schedule changes should not be done during class time. Arrangements to do such activities during class time must be made with the teacher and counselor prior to coming to the counseling office.

CLASS CHANGES AND FEES

If a student needs a class schedule change, they may come to the counseling office at an appropriate time. They

will be required to state a valid reason and obtain signatures from the teacher(s), a parent, and a counselor involved. A fee of \$5.00 will be required before the change will take place.

ADVISORY CLASS / “SCATTER”

Advisory class (homeroom) serves as an intervention tool at PVMS. All students have an advisor. Each Monday, current grades are given to each student in their advisory class. At that time, each student will assess their grades, reflect on the status of each grade and then set goals to improve on or continue with success within each class. It is expected that students will be prepared for advisory with academic work to complete, a project to work on, or a book to read. Intervention classes have been established to offer additional help if needed. This may result in losing social lunch privileges. Grades and citizenship marks from advisory will be considered when determining eligibility for extra-curricular activities.

“SCATTER” is an additional intervention time when students can get individual help with academics. SCATTER will be held in place of Advisory on Tuesday and Thursday. If a student is in need of specific help, a teacher may stamp the students **Panther Planner**. The student will then be required to attend that teacher’s SCATTER session. If academics are satisfactory, the student may choose another SCATTER session to attend.

There will be study halls in the cafeteria, library and other designated locations. More information will be given in Advisory on the specifics of SCATTER. See back of this book.

LOST AND FOUND

If a book or personal items are lost, students may check with the office secretary to see if the items have been turned into the lost and found. The student must assume sole responsibility for loss or damage to any property left in the classroom or locker. The school will attempt to protect all properties, but it is **not** responsible for them. Items that are not necessary for the completion of class work or school activities should be left at home.

VISITORS

Because of the interruptions to classroom activities and campus routine, **student visitors are not admitted**. All other visitors must report to the front office upon arrival

LOCKERS

Each student will be issued a locker at the beginning of the school year. It is the responsibility of the student to see that the locker is kept locked and in order at all times. Lockers are the property of the school and may be inspected by administrators at any time. Students should not keep valuables or large amounts of money in their lockers, but should bring them to the office for safe storage.



Do not give your locker combination out to anyone--- Even your best friend!!! Combinations cannot be changed during the year and best friends sometimes stop being friends at all. Damage to the locker due to stickers, jamming, etc., is the financial responsibility of the student assigned to the locker.

EMERGENCY EVACUATION DRILLS

Emergency evacuation and safety drills at regular intervals are required by law and are an important safety precaution. Such drills include, fire drills, earthquake drill, lockdowns and other drills to practice safety in emergency situations. During such drills it is essential that students obey teachers and supervisors promptly and cooperate in executing the drill properly. Failure to cooperate may result in disciplinary action against the student.

PHYSICAL EDUCATION

Each student enrolled in P.E. classes will be required to dress daily for P.E. Students are required to wear appropriate attire as designated by the teachers. P.E. clothing is available for purchase at the finance office.

No excuse for failing to dress is acceptable unless a written statement from a doctor, or parent/teacher conference, determine otherwise. If a student is not feeling well, he/she is to dress out in P.E. clothing and discuss the problem with the teacher (Limited participation may be given.)

A locker and lock will be issued to each student to store their personal items during P.E. **PERSONAL ITEMS ARE TO BE KEPT IN A LOCKED LOCKER.** The student assumes responsibility for loss or damage to personal property. P.E. lockers are considered property of the school and are subject to search by administration at any time. The use of electronic devices such as cell phones and cameras is strictly prohibited in the locker rooms.

THE MEDIA CENTER (LIBRARY)

The media center is open before school, during lunch, and after school for student use. When classes are in session, a student must have a pass from their teacher for that period to be admitted. The Media Center is a place for reading and studying. Students may check out up to three books at a time for a period of two weeks; however some textbooks may be available for overnight checkout only. Fines for overdue books are five cents per day. Computers may be used for classrooms assignments. No computers are to be played at any time. Students who fail to this rule will lose their computer privileges at PVMS.

The library is not to be used as a hallway between classes.

VANDALISM

Students must not mark on school furniture, walls, ceilings, floors or equipment, or tamper with fire alarms, fire extinguishers, or any electrical systems. Anyone who willfully destroys school property or who creates a hazard to the safety of self or others will be to subject school disciplinary measures. Additionally, the individual may be referred to the proper law enforcement agency and issued a citation.

SKATEBOARDING AND ROLLERBLADING

The use of skateboards or roller blades is not allowed on Washington County School District Property without permission from school administration. Individuals may be cited for trespassing for riding skateboards or roller blades on district property. WCSD is not responsible for any accident that may occur as a result of riding skateboards or roller blades on school property.

SCHOOL TELEPHONE

A student telephone is available for students to use at the Bookstore window by the front office. **A hall pass from a teacher is required whenever a student uses the phone during class time.** The office lines must be kept open for school business and, therefore, cannot be used by students. It is against the law to dial 911 as a prank.

SCHOOL LUNCH

At lunch time students may purchase a hot lunch or bring their own lunch from home. Students should keep their lunch accounts current with a positive balance. Students with a negative account balance may not be allowed to eat. Students may purchase only one school lunch each day. All food and beverages are to be consumed only in the cafeteria or in designated outside areas. The following lunch room rules should always be followed:

1. Clean up after yourself.
2. No crowding, or cutting in line.
3. No throwing anything in the lunchroom.
4. No horseplay in the lunchroom.
5. No unauthorized entry to classroom halls during lunch.

Students who willfully disobey these rules may be subject to disciplinary action such as lunch detention or suspension.

BUS INFORMATION

Federal law prohibits any student who is not authorized, to ride the school bus.

To determine if you are eligible for bus transportation information, visit the District Web page at <http://wash.k12.ut.us> (Boundaries and runs). Bus numbers and time schedules of runs can be found at the same site. Where noted, input the student's address and grade; bus information will be given.

- Students shall be expected to ride to and from school on **their** regularly assigned bus
- **Birthdays parties, visiting friends, music lessons, scouts, shared homework assignments and other similar activities do not warrant an exception to these rules**

SCHOOL BUS RULES

Bus transportation is a privilege granted by the school district at considerable expense. If a student misbehaves on the bus, the driver will file an official complaint. The student will be warned, be given an assigned seat or have their bus



transportation privilege suspended! The same rules concerning dress code and electronic devices apply on the bus. Students are expected to follow their bus driver's instructions and treat their bus drivers with the same respect as their teachers. Some specific rules for bus behavior are as follows:

1. Observe the same conduct as in the classroom.
2. Be courteous, use no profane language.
3. Do not eat or drink on the bus.
4. Keep the bus clean.
5. Do not be destructive.
6. Stay in your seat.
7. Keep head, hands and feet inside the bus.

SUBSTITUTE TEACHERS

Substitute teachers are to be considered guests in our school. It is the responsibility of students to see that every courtesy and assistance is offered to substitutes. Substitutes have been instructed not to give out hall passes. Substitutes have also been instructed to send students who repeatedly disrupt the class or show disrespect to other people in the class to the front office.

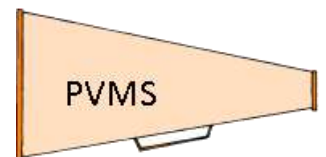
STUDENT ID CARDS

A student ID card is the passport to the activity program in the middle school. It identifies a student as an "active" member of the student body. The card will be used to check out books from the library, as a bus pass, and can be scanned in the cafeteria as a means of paying for lunch. To speed up the lunch line, those without a card will go to the end of the line, so always carry this card daily. The card will also entitle ninth grade students to attend after-school activities sponsored Pine View High School. Lost student ID cards should be replaced at the Library. There will be a \$5.00 charge to replace lost student ID cards.

ANNOUNCEMENTS

Announcements will be held during the first 5 minutes of second period.

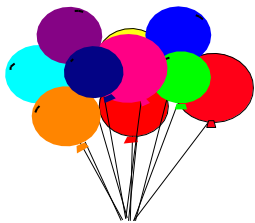
Announcements should be turned in to the front office before school starts. All announcements, posters and flyers must be approved by the administration before being given to the student body or posted in the school. No announcements or posters concerning commercial ventures will be approved.



ASSEMBLIES

There will also be a variety of assembly programs presented during the year. During dances and assemblies, students should be courteous and display behavior that is appropriate for the dance or assembly. Students who misbehave may be removed and may be denied the opportunity to attend other activities during the year.

Students are expected to be in attendance, and should sit together with their assigned teacher. When assemblies or activities are being held, it is considered school time and students must not make plans to leave school



BALLOONS, FLOWERS OR GIFTS AT SCHOOL

Because of the disruption of balloons, flowers, and other gifts being delivered to the school, students will be informed that such items have arrived, but not allowed to take them to classes. The item

will be kept in the office and may be picked up after school is dismissed.

SCHOOL CHARTERED CLUBS

Students are encouraged to be involved in school sponsored activities and clubs. PVMS supports the addition of responsible, new clubs as long as the goals and objectives of the club are not in conflict with school board policy or local, state and federal law. In order for students to charter a new club at Pine View Middle School, they must meet the requirements as outlined in Washington County School District Policy 3640. Copies of this policy can be obtained from the front office or referenced on the WCSD website at the following address:

http://www4.washk12.org/district/district_policy/3000/3640_Student_Clubs.html

YEARBOOKS

Students wanting a yearbook should pay for the book before the yearbook order is placed. At the end of the year extra books will be sold on a first come, first served basis. Students who have not pre-paid for a yearbook may not be able to purchase a book at the end of the year. **Yearbooks will not be distributed early.** If a student is absent on the day that yearbooks are distributed, they can pick up the book at a later date, or have the book mailed out to them. There will be a \$5.00 fee to have a yearbook mailed out.

INSURANCE

Student accident insurance is available through a private insurance company. Forms are available at the school. There are several options available to choose from. Students, who do not have family insurance, are encouraged to consider this insurance policy, as no school insurance is available. The policy may be purchased at the first of the year. **UHSAA mandates that you have insurance to participate in all sports within the state.** Any questions can be answered by contacting the office.

PARTICIPATION IN SCHOOL/SPORT ACTIVITIES

Any student participating in a school activity during the school day or in the evening **MUST BE PRESENT AT ALL CLASSES THAT DAY.**

PARKING AT SCHOOL

Even if a student holds a valid driver's license from Utah or any other state, **students are not allowed to park on or in the vicinity of the school.**

CHECKING OUT OF SCHOOL

If a student is transferring to another school, the parent or guardian should notify PVMS before the last day of attendance. A checkout form will be sent with the student to

each class on the last day of attendance. All fees and fines must be paid before the checkout is complete.

LEAVING SCHOOL BEFORE THE FINAL SCHEDULED DAY

Washington County School Board Requirements:

1. The student must submit a written request to the school administrator three days before leaving.
2. Students need to be cleared through the administration before they make arrangements with teachers. At this time, they will receive a checkout form and written confirmation.
3. All paperwork and assignments completed on time will be accepted and graded with the proper credit.
4. **Tests and final exams are not to be given early.**
5. No student is to be given an incomplete grade in the last term unless circumstances are so unique that it can be handled in no other way. This applies to all students, not just those who leave early.
6. Failing to be present to take the final exam will reduce the grade.

SEARCH AND SEIZURE

The following are subject to search and seizure on campus:

1. Students. All students are subject to search if reasonable cause exists to suspect imminent danger to the student or others or violates school or district policy.
2. Visitors and non-school persons. Per **WCSD Policy 5220**, any person **and their vehicle** on any school campus are subject to search at any time.
3. Lockers. Student lockers are school property and as such are subject to search at any time.

WASHINGTON COUNTY SCHOOL DISTRICT'S ANTI-DISCRIMINATION POLICY

Discrimination Statement (from WCSD Policy)

It is the policy of the Washington County School District (WCSD) Board of Education not to discriminate on the basis of race, color, national origin, religion, age, sex, or any other non-merit factor in its educational programs, activities, or employment practices as required by Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendment of 1972, Age Discrimination in Employment Act of 1974, and the Americans with Disabilities Act of 1990. Equal opportunity is a priority of the Washington County School Board of Education.

Persons alleging educational program discrimination or other related violation of civil rights may file a complaint with the District Civil Rights Coordinator (the Assistant Superintendent of Secondary Education, WCSD). Persons alleging employment practices discrimination or other related violations of civil rights may file a complaint with District Human Resource Manager.

WCSD is committed to co-educational course programs including physical education and other athletic opportunities for both sexes as required by Title IX of the Educational Amendment of 1972. Information regarding the grievance procedure for addressing possible discriminatory actions may be obtained from: Mr. Marshall Topham, Assistant Superintendent Washington County School District, 121 West Tabernacle, St. George, UT 84770.

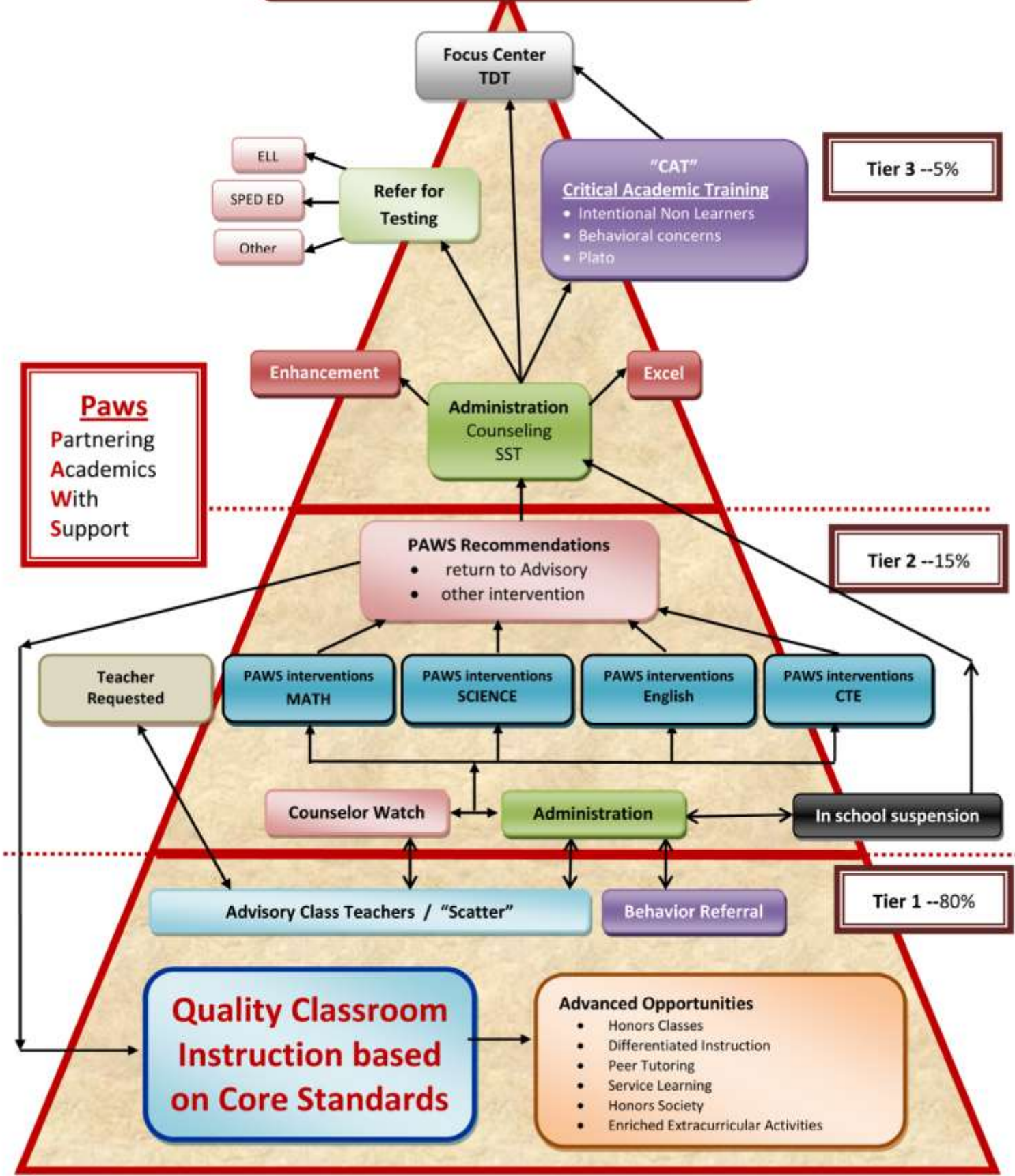
For more information on 504 accommodations contact Lu Anne Forrest at 673-3553 ext 245
PPRA Model Notice and Consent/Opt-Out for Specific Activities
– District Instructions are at the back of the book

PVMS EMPLOYABILITY / CITIZENSHIP RUBRIC



Citizenship	Honor	Satisfactory	Needs Improvement	Unsatisfactory
<u>Solid Work Ethics</u> <ul style="list-style-type: none"> • Completes and hands assignments in on time • Is prepared for class • Quality of work 	<ul style="list-style-type: none"> • Hands in 0 to 2 late assignments • Is always prepared • Work quality exceeds expectations 	<ul style="list-style-type: none"> • Hands in 3 to 4 late assignments • Is mostly prepared • Work quality meets expectations 	<ul style="list-style-type: none"> • Hands in 5 to 6 late assignments • Occasionally prepared • Work quality below expectations 	<ul style="list-style-type: none"> • Hands in 7 or more late assignments • Is never prepared • No work quality
<u>Punctuality</u> Class tardies	1 to 2 tardies	3 to 4 tardies	5 to 6 tardies	7 or more tardies (Restitution)
<u>Cooperation</u> Follows school and classroom rules	No violation of school/class rules	0 to 2 violations of school/class rules	Discipline steps and student referral by a teacher	Administrative Involvement
<u>Academic Responsibility</u> <ul style="list-style-type: none"> • Weekly tracks academic progress” • Sets weekly academic goals • “O” report • Progress reports turned in 	Monitors academic progress weekly. Records in the Panther Planner			
<u>Intra Personal Communication Skills</u> <ul style="list-style-type: none"> • Positive attitude and respect for all • Participates in class discussions • Asks help from teacher 	<ul style="list-style-type: none"> • Consistently tracks grades • Sets 3 SMART academic goals • Has no “O” grades • Completes all progress reports 	<ul style="list-style-type: none"> • Occasionally tracks grades • Sets 2 SMART academic goals • Has 2-3 “O” grades • Completes two progress reports 	<ul style="list-style-type: none"> • Seldom tracks grades • Sets 1 SMART academic goals • Has 4-5 “O” grades • Completes one progress reports 	<ul style="list-style-type: none"> • Rarely tracks grades • Sets 0 SMART academic goals • Has 6+ “O” grades • Completes no progress report

PVMS Pyramid of Interventions



Advisory / Scatter Expectations and Procedures

Advisory and Scatter Routines:

Daily:

1. Students will be prepared and on time to receive daily school information. Each day they will complete daily work assignments or have a book to read. Know the employability/ citizenship rubric. Citizenship points will be taken off for those unprepared and may result in exclusion from extracurricular activities/assemblies.
2. Announcements will now be given daily in the first 5 minutes of 2nd Period (if you're making one, make sure it is submitted to Mrs. Brown **before** 1st period begins)
3. No student may leave his/her advisory class to go to another class without a pass from Mrs. McConnell, or a hall pass from their teacher. No wondering the halls!

Every M-W-F Advisory – Students will:

1. Receive a printout of their grades on Monday in their advisory classes
2. Chart all grades weekly on the graph provided in the Panther Planner
3. Reflect and set weekly SMART goals – also in the binder - to improve or maintain grades
4. Select two “scatter” classes to attend on Tuesday/Thursday. **List two - one may be already closed**
5. Continue to work on curriculum assignments, read in class, or participate in character ed. discussions
6. Celebrate success by having no “0” grades – get stamped for games in the library or reading in the lunchroom. Students will be released 5 minutes early to lunch in those two locations

Every M-W-F Advisory – Teachers will:

1. Have their regular advisory classes.
2. Monday have “0” grades available for each student as they chart their grades. Stamp library or lunchroom as a reward for no “0” grades.
3. Monday show the scatter class schedule. Students will select their two choices in their Panther Planner. Please make sure they know where they have to go if they have been stamped. It is mandatory they go.
4. Choose to have silent reading, show Channel One, allow students to work independently, teach character ed., career exploration or assist students. Please maintained a quiet, working environment
5. Submit names of students for academic support to the student’s core teacher. Referrals will go to PAWS for individual academic help. Behavioral referrals to ISS or Mrs. McConnell
6. If you need a student to complete work in your class or another class and it’s not a scatter day. E-mail Mrs. McConnell for a student pass –no one may leave advisory without some type of pass

Every T-Th. Scatter -- Students will:

1. If a teacher has requested you to go to their class. They will stamp your book by the previous Thursday or Friday and **you must go** to their advisory on Tuesday or Thursday.
2. If you have not been stamped you may make two choices as to which advisory you want to attend. Be there early or you may not get in. You have 5 minutes
3. If you have no “0” grades, you may choose to go the library or the lunchroom and will be released to lunch 5 minutes early to lunch – **your book must have an approved stamped on Monday by your teacher to go**
4. PEP is a privilege – students who are failing may not participate in PEP

Every T-Th. Scatter -- Teachers will:

1. Departmental teachers will have the list of scatter classes to Mrs. McConnell by Friday
2. Teachers will have all requested students stamped on Thur. or Friday in their Panther Planners. Please keep track of the students you have stamped and the work they need to complete.
3. Every Monday - teachers will show the “Scatter” class list on the overhead - please make sure your advisory students have two scatter choices, a stamp from a teacher, or a stamp for “0” grade rewards in library/lunchroom

Scatter Advisory

Teacher	Room #	Topic Covered	Open/Closed
Anderson	414		
Brockman	403		
Buxton	405		
Campbell	201		
Candland	104		Closed
Cheesman	203		
Cluff	411		
Crawford	418		
Drake	211		
Edwards	302		
Fairbourn	408		
Gunn	412/Gym		
Head	Theatre		
Heaton	205		
Hemming	415		
Henrie	Gym/419		
Herron	409		
Higgins	Gym/105		
Huebner	407		
Jack	210		
Jaggi	206		
James	212		
Jorgensen	404		
Lister	208		
Martin	Band		Closed
McMillan	216		
Meacham	406		
Mertz	207		
Meier	212		
Nelson	202		
Robinson	107		
Stringfellow	209		
Theobald	106		
Walker	213		
Wilson	Library		
Administration	Lunchroom		

Student Academic Tracking Sheet – 1st Quarter

Core	Aug 15				Aug 22				Aug 29				Sept 5				Sept 12				Sept 19				Sept 26				Oct 3				Oct 10						
	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History			
A																																							
A-																																							
B+																																							
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C-																																							
D+																																							
D																																							
D-																																							
F																																							
Electives	Aug 15				Aug 22				Aug 29				Sept 5				Sept 12				Sept 19				Sept 26				Oct 3				Oct 10						
A																																							
A-																																							
B+																																							
B																																							
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C+																																							
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C-																																							
D+																																							
D																																							
D-																																							
F																																							

Look at those scores on your progress report that have fallen into a below C grade. Chart or mark on the graph above your grades for each class, each week. For those grades that fall below a C you will need to write a SMART goal as to how you will bring that grade to a C or better. If the grade does not improve, you may be required to spend your lunch period in the "PAWS" program until these grades are improved to a C or better.



PAWS = Partnering Academics with Support

August 15-19

Character Education Theme _____

Monday -15 (A/B)	Tuesday -16 (A)	Wednesday-17 (B)	Thursday-18 (A)	Friday-19 (B)
School Starts			School Pictures	

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

August 22-26

Character Education Theme _____

Monday -22 (A)	Tuesday -23 (B)	Wednesday-24 (A)	Thursday-25 (B)	Friday-26 (A)
	7:00 Back to School Night			

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

August 29 – September 2

Character Education Theme _____

Monday -29 (B)	Tuesday -30 (A)	Wednesday-31 (B)	Thursday-1 (A)	Friday-2 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	_____	_____	_____	_____

September 5-9

Character Education Theme _____

Monday -5	Tuesday -6 (A)	Wednesday-7 (B)	Thursday-8 (A)	Friday-9 (B)
Labor Day No School				

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

September 12 - 16

Character Education Theme _____

Monday -12 (A)	Tuesday -13 (B)	Wednesday-14 (A)	Thursday-15 (B)	Friday-16 (A)
PLC Min Day – Out at 1:15		Midterms		

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

September 19 - 23

Character Education Theme _____

Monday -19 (B)	Tuesday -20 (A)	Wednesday-21 (B)	Thursday-22 (A)	Friday-23 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

September 26 - 30

Character Education Theme _____

Monday -26 (A)	Tuesday -27 (B)	Wednesday-28 (A)	Thursday-29 (B)	Friday-30 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

October 3 – 7

Character Education Theme _____

Monday -3 (B)	Tuesday -4 (A)	Wednesday-5 (B)	Thursday-6 (A)	Friday-7 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

Student Academic Tracking Sheet – 2nd Quarter

		Oct 17	Oct 24	Oct 31	Nov 7	Nov 14	Nov 21	Nov 28	Dec 5	Dec 12
Core	English									
	Math									
	Science									
	History									
	English									
	Math									
	Science									
	History									
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October 17 - 21

Character Education Theme _____

Monday -17 (B)	Tuesday -18 (A)	Wednesday-19 (B)	Thursday-20 (A)	Friday-21 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

October 24 - 28

Character Education Theme _____

Monday -24 (A)	Tuesday -25 (B)	Wednesday-26 (A)	Thursday-27 (B)	Friday-28 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

October 31 – November 4

Character Education Theme _____

Monday -31 (B)	Tuesday -1 (A)	Wednesday-2 (B)	Thursday-3 (A)	Friday-4 (B)
	5 – 8 Parent Teacher Conferences	5 – 8 Parent Teacher Conferences		

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

November 7 - 11

Character Education Theme _____

Monday -7 (A)	Tuesday -8 (B)	Wednesday-9 (A)	Thursday-10 (B)	Friday-11 (A)
PCL Minimum Day – out at 1:15				

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

November 14 – 18

Character Education Theme _____

Monday -14 (B)	Tuesday -15 (A)	Wednesday-16 (B)	Thursday-17 (A)	Friday-18 (B)
		Midterms		

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	_____	_____	_____	_____

November 21 - 25

Character Education Theme _____

Monday -21 (A)	Tuesday -22 (B)	Wednesday-23	Thursday-24	Friday-25
		NO SCHOOL	THANKSGIVING NO SCHOOL	NO SCHOOL

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

Nov 28 – Dec 2

Character Education Theme _____

Monday -28 (A)	Tuesday -29 (B)	Wednesday-30 (A)	Thursday-1 (B)	Friday-2 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#

December 5 - 9

Character Education Theme _____

Monday -5 (B)	Tuesday -6 (A)	Wednesday-7 (B)	Thursday-8 (A)	Friday-9 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____			1. _____ 2. _____

December 12 - 16

Character Education Theme _____

Monday -15 (A)	Tuesday -16 (B)	Wednesday-17 (A)	Thursday-18 (B)	Friday-19 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

December 19 - 21

Character Education Theme _____

Monday -19 (B)	Tuesday -20 (A)	Wednesday-21 (B)	Thursday-22	Friday-23
		End of 1 st Quarter	NO School	NO School

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

Student Academic Tracking Sheet – 3rd Quarter

		Jan 9	Jan 16	Jan 23	Jan 30	Feb 6	Feb 13	Feb 20	Feb 27	Mar 5
Core	English									
	Math									
	Science									
	History									
	English									
	Math									
	Science									
	History									
	English									
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January 9 - 13

Character Education Theme _____

Monday -9 (B)	Tuesday -10 (A)	Wednesday-11 (B)	Thursday-12 (A)	Friday-13 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

January 16 - 20

Character Education Theme _____

Monday -16	Tuesday -17 (A)	Wednesday-18 (B)	Thursday-19 (A)	Friday-20 (B)
No School				

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

January 23 - 27

Character Education Theme _____

Monday -23 (A)	Tuesday -24 (B)	Wednesday-25 (A)	Thursday-26 (B)	Friday-27 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

Jan 30 – Feb 3

Character Education Theme _____

Monday -30 (B)	Tuesday -31 (A)	Wednesday-1 (B)	Thursday-2 (A)	Friday-3 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

February 6 - 10

Character Education Theme _____

Monday -6 (A)	Tuesday -7 (B)	Wednesday-8 (A)	Thursday-9 (B)	Friday-10 (A)
		Midterm		

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

February 13 - 17

Character Education Theme _____

Monday -13 (B)	Tuesday -14 (A)	Wednesday-15 (B)	Thursday-16 (A)	Friday-17 (B)
PLC Min Day – Out at 1:15				

Weekly Goals:



1. _____
_____ Completed
2. _____
_____ Completed
3. _____
_____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

February 20 – 24

Character Education Theme _____

Monday -20	Tuesday -21 (A)	Wednesday-22 (B)	Thursday-23 (A)	Friday-24 (B)
President's Day No School				

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

Feb 27 – March 2

Character Education Theme _____

Monday -27 (A)	Tuesday -28 (B)	Wednesday-29 (A)	Thursday-1 (B)	Friday-2 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

Student Academic Tracking Sheet – 4th Quarter

		Mar 19				Mar 26				Apr 2				Apr 9				Apr 16				Apr 23				Apr 30				May 7				May 14					
Core	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History	English	Math	Science	History			
	A																																						
A-																																							
B+																																							
B																																							
B-																																							
C+																																							
C																																							
C-																																							
D+																																							
D																																							
D-																																							
F																																							
Electives	Mar 19				Mar 26				Apr 2				Apr 9				Apr 16				Apr 23				Apr 30				May 7				May 14						
A																																							
A-																																							
B+																																							
B																																							
B-																																							
C+																																							
C																																							
C-																																							
D+																																							
D																																							
D-																																							
F																																							

Look at those scores on your progress report that have fallen into a below C grade. Chart or mark on the graph above your grades for each class, each week. For those grades that fall below a C you will need to write a SMART goal as to how you will bring that grade to a C or better. If the grade does not improve, you may be required to spend your lunch period in the "PAWS" program until this those grades are improved to a C or better.



PAWS = Partnering Academics with Support

March 19 - 23

Character Education Theme _____

Monday -19 (A)	Tuesday -20 (B)	Wednesday-21 (A)	Thursday-22 (B)	Friday-23 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

March 26 - 30

Character Education Theme _____

Monday -26 (B)	Tuesday -27 (A)	Wednesday-28 (B)	Thursday-29 (A)	Friday-30 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

April 2 - 6

Character Education Theme _____

Monday -2 (A)	Tuesday -3 (B)	Wednesday-4 (A)	Thursday-5 (B)	Friday-6
				No School

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

April 9 - 13

Character Education Theme _____

Monday -9	Tuesday -10 (A)	Wednesday-11 (B)	Thursday-12 (A)	Friday-13 (B)
No School				

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

April 16 - 20

Character Education Theme _____

Monday -16 (A)	Tuesday -17 (B)	Wednesday-18 (A)	Thursday-19 (B)	Friday-20 (A)
		Midterm		

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

April 23 - 27

Character Education Theme _____

Monday -23 (B)	Tuesday -24 (A)	Wednesday-25 (B)	Thursday-26 (A)	Friday-27 (B)
PLC Min Day – Out at 1:15				

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

April 30 – May 4

Character Education Theme _____

Monday -30 (A)	Tuesday -1 (B)	Wednesday-2 (A)	Thursday-3 (B)	Friday-4 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

May 7 - 11

Character Education Theme _____

Monday -7 (B)	Tuesday -8 (A)	Wednesday-9 (B)	Thursday-10 (A)	Friday-11 (B)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

May 14 – 18

Character Education Theme _____

Monday -14 (A)	Tuesday -16 (B)	Wednesday-16 (A)	Thursday-17 (B)	Friday-18 (A)

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

May 21 - 25

Monday -21 (B)	Tuesday -22 (A)	Wednesday-23	Thursday-24	Friday-25
		End of 4 th Quarter Minimum Day		

Weekly Goals:



1. _____ Completed
2. _____ Completed
3. _____ Completed

Scatter Choice	Tuesday	RM#	Thursday	RM#
	1. _____ 2. _____	_____	_____	1. _____ 2. _____

WASHINGTON COUNTY SCHOOL DISTRICT
ATTENDANCE SUMMARY *(Adopted by School Board 10/13/2009)*

Established in compliance with Utah Code, Section 53A-11-101

Purpose: To be in the best interest of the students, the Washington County School Board together with Washington County Schools, is committed to work in harmony with parents and to assist them with their responsibility to have their children in attendance at school.

Absentee points are cumulative of excused, unexcused and tardy per quarter

EXCUSED ABSENCE

Defined as absence for a legitimate or valid reason (i.e., illness or family emergency).

- 1) The school must be notified of absence:
 - Prior to absence or
 - Day of absence or
 - Up to two (2) days following absence
- 2) Absence counts as two (2) points per class missed. A student can accrue up to six (6) points or three (3) absences per quarter without penalty.
- 3) Upon the seventh (7th) point or (7th) combination of absences or tardies, restitution will be required. A No-Grade (NG) will replace the academic grade and credit withheld until restitution has been completed.

EXEMPT ABSENCES

- 1) Approved Educational Travel: Defined as travel with an educational purpose. Administrative approval required.
- 2) School related activities
- 3) Homebound/Chronic Illness (Medical notes are needed for extended absences).
- 4) Court/Detention

UNEXCUSED ABSENCE

Defined as a student being absent from his/her assigned class without knowledge of or permission from a parent, legal guardian or school official.

- 2) Absence counts as two (2) points per class missed. A student can accrue up to six (6) points or three (3) absences per quarter without penalty.
- 3) Upon the seventh (7th) point or (7th) combination of absences or tardies, restitution will be required. A No-Grade (NG) will replace the academic grade and credit withheld until restitution has been completed.

TRUANCY

Defined as a student intentionally being absent from his/her assigned class, without knowledge of or permission from a parent, legal guardian or school official.

- 1) A No-Grade (NG) will replace the academic grade immediately. Credit will be withheld until required restitution has been completed.
- 2) All truantries require immediate restitution even though they don't equal the seven (7) points generally allowed before restitution is necessary.

TARDY

Defined as reporting to class after the bell to start class has sounded. Each school will establish a uniform tardy policy. Teachers will include individual classroom rules addressing seat-time in their disclosure statements.

- 1) May be counted as one (1) point per class period for restitution purposes. A student can accrue up to six (6) points or six (6) tardy marks without penalty.
- 2) A tardy can be excused by a parent or guardian when an emergency situation results in a student arriving at school late. This tardy will be removed from the student's attendance record and will have no penalty.
- 3) A student may not be excused for tardiness between classes. Excessive incidents may result in any or all of the following:
 - Teacher/student meeting
 - Teacher/student/parent meeting
 - Meeting with an administrator

APPEAL PROCESS

Students who have a No-Grade (NG) as a result of this policy and feel that there are extenuating circumstances which should be considered are invited to request, in writing, that the grade be restored without requiring restitution. Such appeals should be made within the term immediately following the receipt of the No Grade (NG) and will be considered by school administration.

RESTITUTION

Defined as time spent hour-for-hour in restitution outside the regular school day to restore a grade to its original state.

There will be a charge of \$5.00 for each required restitution hour

- 1) The student must attend restitution when seven (7) restitution points are accrued in an individual class per quarter.
- 2) A No-Grade (NG) will replace the academic grade and credit withheld until restitution has been completed.
- 3) Two (2) No-Grades will result in loss of eligibility for participation in extracurricular activities.
- 5) The student will be required to engage in some academic pursuit while attending restitution.
- 6) When points in a class above the allowable six (6) have been removed, the academic grade will be restored and credit reinstated.

Washington County School District Safe Schools Policy

The Board of Education of the Washington County School District recognizes that every student in the schools should have the opportunity to learn in an environment that is safe, conducive to the learning process, and free from unnecessary disruption.

To foster such an environment the following policy has been adopted and is based on the following principles: Each student is expected to follow accepted rules of conduct.

1. Each student is expected to show respect for other people and obey persons in authority at the school.
2. The policy applies to students while in the classroom, on school grounds, on school vehicles, and in school-related activities or events.

Suspension is not to be understood as the deprivation of a right to learning, but as the temporary denial of social interaction through school contact and the removal of the person from the classroom setting because of real and present disruptive effect of his/her presence, or a reasonable assumption that his/her presence will be disruptive or a threat to the well-being or safety of himself/herself and or other students or staff. Suspension may carry with it conditions which must be met to remove the suspension. Such conditions may be a joint responsibility or school personnel, the student and parents, or the sole responsibility of any one party. Suspension is for no more than 10 school days per incident.

Expulsion is defined as the removal from school for any period longer than 10 consecutive days but not more than one school year.

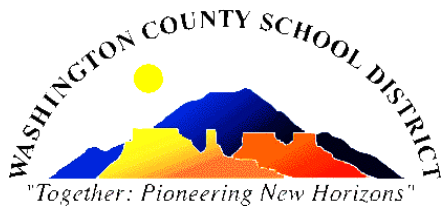
A STUDENT MAY BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Frequent or flagrant willful disobedience, defiance of proper authority or disruptive behavior, including the use of foul, profane, vulgar or abusive language.
2. Willful destruction or defacing of school property.
3. Behavior or threatened behavior that poses an immediate and significant threat to the welfare, safety, or morals of other students or school personnel or to the operation of the school, including bullying, emotional, physical or sexual harassment.
4. Possession or use of pornographic material on school property. (H.B. 100- 4-30-07)
5. Possession, control, or use of an alcoholic beverage as defined in Section 32A-1-105 of the Utah Code.
6. Possession, control, or use of tobacco;

7. Behavior that threatens harm or does harm to the school or school property, to a person associated with the school, or property associated with any such person, regardless of where it occurs.
8. Because of identification and association with gangs, the following will not be permitted on school campuses or at school activities: bandanas or any article of clothing bearing gang symbols, names, initials, insignia, or anything else that signals gang affiliation.
9. When a school official determines that time is needed to establish further facts of an act or series of acts of disobedience and misconduct disruptive to the learning process which may lead to suspension or expulsion from school.

A STUDENT SHALL BE SUSPENDED OR EXPELLED FROM SCHOOL FOR ANY OF THE FOLLOWING REASONS:

1. Any serious violation affecting another student or staff member, or any serious violation occurring during school hours, including lunch/break time, in a school building, in or on school property, or in conjunction with any school activity, including:
 - a. Possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material under Section 53A-3-502;
 - b. The actual or threatened use of a look-alike weapon with intent to intimidate another person or to disrupt normal school activities;
 - c. The sale, control, or distribution of a drug or controlled substance as defined in Section 58-37-2
 - d. The sale, control, or distribution of an imitation controlled substance as defined in Section 58-37b-2;
 - e. The sale, control, or distribution of drug paraphernalia as defined in Section 58-37a-3.
2. The commission of an act involving the use of force or threatened force which if committed by an adult would be a felony or class A misdemeanor.
3. A student who commits a violation of section 1A above involving a real or look alike, weapon, explosive, or flammable material shall be expelled from school for a period of not less than one year, unless the Superintendent determines, on a case-by-case basis, that a lesser penalty would be more appropriate.
4. A student may be denied admission to school on the basis of having been expelled from that or any other school during the preceding 12 months. A suspension or expulsion under this policy is not subject to the age limitations under Subsection 53A-11-102(1)



Technology Acceptable Use Agreement Abridged Version

PURPOSE

The purpose of this agreement is to ensure that the use of computers, the Internet, and other electronic or communication devices by District students, patrons, and employees are used appropriately, responsibly, ethically and legally. The Technology Acceptable Use Agreement will address the use of computers, the Internet, and the interference or distraction caused by electronic and communication devices.

A PRIVILEGE, NOT A RIGHT

Washington County School District is able to provide computers, Internet, and other technological advances for the District employees and staff, students, and other patrons. The use of this technology is a privilege, not a right, and inappropriate use will result in the loss of these privileges to those within Washington County School District.

DO'S for COMPUTERS and INTERNET

- Use your own account and not someone else's. The use of another's account may result in the loss of your own
- Access only the servers, files, databases, and sites you have permission to access. Attempts to access restricted areas may result in adding more restrictions to your account or the permanent removal of it.
- **Use games, chat rooms, instant messaging etc., ONLY if it is directly related to education, instruction, and/or work assignments.** The use of such, other than for educational purposes, is a waste of technology resources and can degrade network equipment, software, or system performance.
- Use the technology provided to enhance homework and other assignments, being careful not to borrow material that is not yours. If someone else came up with the idea, wrote the paper or has claim to the information being borrowed give the credit where the credit is due!
- Be careful not to engage in any illegal activity which may hamper the use of district technology. Such activity may include: using copyrighted material, using and/or communicating threatening or obscene material, and material protected by trade secrets.
- Be aware of another person's privacy and keep personal information such as: addresses, phone numbers, or other personal information private.

- Use the technology provided for the betterment of education not for commercial and/or personal gain.
- Understand that any attempt to change or destroy another's data or network that is connected to the Internet is vandalism.
- What is yours is yours and what is theirs is theirs!
- Above all, respect others. **Accessing, downloading, storing or printing files or messages that are profane, obscene, or contain bad language can be very offensive to those around you.** This type of activity is also a waste of technology and other resources.

Once again, the use of this technology is a privilege, not a right, and inappropriate use will result in the loss of these privileges.

PORTABLE COMMUNICATION DEVICES

Washington County School District recognizes that technology is essential and embraces and encourages the use of it. We have seen advancements in technology that have ushered in a new generation of gadgets, particularly in Portable Communication Devices. **Such devices would include, but are not limited to: cell phones, with the ability to go online, chat, text message, download, e-mail, and photograph. Other devices could include pagers, IPODS, MP3 players, cassette and CD players, laser pointers, game machines, and mini DV cameras.** With said devices comes great responsibility and with that responsibility come a time and a place where and when such devices can and should be used.

DO'S of PORTABLE COMMUNICATION DEVICES

- Be responsible to ensure that the portable communication device is turned off and placed out of sight during the instructional day.
- Be considerate of others, making sure that such devices do not distract from the opportunity to learn and be educated.
- Be careful not to invade or violate another's privacy by taking these devices in areas such as locker rooms, shower rooms, restrooms, and other areas where someone's privacy could be violated.
- Be very careful with portable communication devices, that they are not used in any way that can be interpreted as being threatening, humiliating, harassing, embarrassing, or intimidating.

Understand that teachers and administrators will have authority to confiscate these devices, contact the parents, and take appropriate action if any of these devices are used inappropriately. The administration will arrange for the parent or guardian to pick up that device at the school office

Discuss if in doubt, with the principal or a school administrator, as to the time and place when and where portable communication devices may be used.

Summary Of Policy 3510 "Bullying And Hazing"

The Washington County School Board is committed to protecting its students, employees and school guests from bullying or harassment of any type, for any reason. The School Board believes that all students, employees or guests are entitled to a safe, equitable and harassment-free school experience. Bullying or harassment in any form will not be tolerated and shall be just cause for disciplinary action. Conduct that constitutes bullying or harassment will be dealt with immediately and consistently.

"Bullying" is aggressive behavior that is intentional and involves an imbalance of power or strength. A person is bullied or victimized when he/she is exposed repeatedly and over time to negative actions on the part of one or more persons. Therefore "Bullying" means intentionally or knowingly committing an act that endangers the physical, and/or emotional health or safety of a student, a school employee, or a school guest. Any act involving any of the following elements will be considered bullying: (1) physical brutality, (2) forced or involuntary consumption of any food, liquor, drug, or other substance, (3) coerced actions or activities of a sexual nature or with sexual connotations, (4) physically obstructing freedom of movement, (6) verbal intimidation, such as teasing and name calling, (7) non-verbal and emotional intimidation through gestures, social exclusion. The conduct described above constitutes bullying, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

"Cyber-bullying" is a form of bullying involving the use of email, instant messaging, chat rooms, cell phones, or other forms of information technology.

"Hazing" is a form of bullying done for the purpose of initiation or admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program, or event.

No school employee, student, or guest, may engage in bullying, Hazing or cyber-bullying anyone else: (1) on school property, (2) at a school related or sponsored event, (3) on a school bus, (4) at a school bus stop; or (5) while the school district employee or student is traveling to or from a location or event described above.

To report violations anonymously:

- Call: [628-7915](tel:628-7915) and ask for an administrator
- Email: Stephenson@pvms.us or

mccconnell@pvms.us

Each reported complaint shall include: (1) name of complaining party; (2) name of offender (if known); (3) date and location of incident(s); (4) a statement describing the incident(s), including names of witnesses.

Each reported violation of the prohibitions noted previously shall be promptly investigated by a school administrator or an individual designated by a school administrator. Formal disciplinary action is prohibited based solely on an anonymous report of bullying, hazing, or retaliation.

Consequences or penalties may include but are not limited to:

- Student suspension or removal from a school-sponsored team or activity including school sponsored transportation.
- Student suspension or expulsion from school or lesser disciplinary action.
- Employee suspension or termination for cause or lesser disciplinary action.
- Employee reassignment.

Discipline actions must also include, as appropriate:

- Procedures for protecting the victim and other involved individual from being subjected to further bullying or retaliation for reporting the bullying or hazing.
- Prompt reporting to law enforcement of all acts that constitute suspected criminal activity.
- Prompt reporting to the Office of Civil Rights (OCR) of all acts that may be violations of civil rights.
- Procedures for providing due process rights under Section 53A-8-102

Prevention of Sexual Harassment

Excerpts from WCSD Policy 1420

Sexual harassment includes any gender-related unwelcome written or verbal slurs, vulgar jokes, derogatory statements or actions. Sexual harassment also includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the harassment is so severe, pervasive, and objectively offensive that it can be said to deprive the victims of access to the educational opportunities or benefits provided by the school and such harassment takes place in a context subject to the School District's control.

Student Complaint Procedures

If a student believes he/she is subject to harassment, the student should first consider telling the person that they do not like what is happening, that they consider it a violation of the School District policy on harassment, and that they want it stopped. In many cases, a clear statement that the student wants something stopped will be enough to take care of the situation. Students are not required, however, to confront the person in this way.

The student has the right and **is encouraged** to report the problem immediately to the **principal, counselor, or assistant principal** at their school. Students should not feel embarrassed, intimidated, or reluctant to file a valid

harassment report.

Any teacher counselor, administrator receiving a report of harassment from a student must report the incident to the school principal or designated administrator or/supervisor. The principal or designated administrator/supervisor has the responsibility to conduct a preliminary investigation when he/she receives an oral or written complaint, observes, or has reason to suspect sexual harassment.

Students or staff may request a District-level investigation by submitting the written complaint to the appropriate, Assistant Superintendent, Superintendent, or Human Resource Director.

The complainant and the accused have the right to be represented by a person of their choice, at their own expense, during sexual harassment investigations and hearings. Complainants also have the right to register sexual harassment complaints with the U.S. Department of Education's Office for Civil Rights or the Utah Anti-Discrimination Division/EEOC. Nothing in this policy shall be construed to limit the right of the complainant to file a lawsuit.

Retaliation Prohibition

Any act of reprisal against any person who opposes sexually harassing behavior, or who has filed a complaint, is prohibited and therefore subject to disciplinary action. Likewise, reprisal against any person who has testified, assisted, or participated in any manner in an investigation, proceeding, or hearing of a sexual harassment complaint is prohibited and therefore subject to disciplinary action.

False Complaints:

False, malicious, or frivolous complaints of harassment will result in corrective or disciplinary action taken against the accuser.

Training

Principals in each school and program directors shall be responsible for informing students and staff of the terms of this policy, including the procedures established for investigation and resolution of complaints. Additional Information is available on line at:
http://www2.washk12.org/Policy/1000/1420_sexual_harass.html

WASHINGTON COUNTY SCHOOL DISTRICT PPRA Notice and Consent/ Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires the Washington County School District to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or

evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

The Washington County School District will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, a notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

Washington County School District IMPORTANT STUDENT AND PARENT RIGHTS FERPA NOTIFICATION

The Family Educational Rights and Privacy Act (FERPA) and District Policy 3260 affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1) The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal or assistant principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. Such requests should be in writing and addressed to the school principal or assistant principal. It must clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible

student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. The following information may be disclosed without consent:

a) Directory Information: The following information is designated as student directory information: student's name, address (to include internet address), phone number, date of birth, grade level, extracurricular participation, awards or honors, photograph, video or digital images, height and weight (if a member of an athletic team), previous school attended, dates of attendance, and parent's name. "Directory Information" may be disclosed without prior written consent. The District will also routinely disclose names, addresses, and telephone numbers to military recruiters.

Parents or eligible students will have two weeks from the beginning of the school year or date a student enrolls to advise the school district, in writing, of any and all items they refuse to permit the district to designate as directory information for the balance of the school year.

b) School Officials: School officials with legitimate educational interests may also have access to records. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member such as a bus driver (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with

whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

c) Other Schools: The school may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW, Washington D.C. 20202-4605

Utah 53A-11-301 requires documentation of immunizations for school attendance.

The Utah Department of Health maintains a voluntary, confidential record system to assist parents/guardians, health care providers, and schools in documenting your child's immunizations. This record system is called the Utah Statewide Immunization Information System (USIIS). Allowing your child's school to share your child's immunization history with USIIS will aid you, your child's health care provider, and the school to determine which immunizations your child has received and which may still be needed. If you do not wish to give permission for the school to your child's/legal dependent's immunization information with USIIS, please get an opt-out form from the School secretary

2011 - 2012 PVMS School Calendar

<u>DATE</u>	<u>ACTIVITY</u>
Aug 15 (M)	School Begins
Aug 18 (Th)	PVMS School Pictures
Aug 23 (T)	Back to School Night
Sep. 5 (M)	Labor Day (NO SCHOOL)
Sep. 12 (M)	Collaboration – Early out day*
Sep.14 (W)	Midterm Reports (All grades will be posted to student PowerSchool Account)
Sep. 9 (F)	PVMS School Pictures Retakes
Oct.12 (W)	End of 1st Quarter:
	Report Cards will be posted to the students PowerSchool Account
Oct.13 - 14 (Th-F)	Fall Break (NO SCHOOL)
Oct 17 (M)	Beginning of 2 nd Quarter
Nov. 1-2 (T-W)	Parent Teacher Conferences: 4:00 - 7:00 P.M.
Nov 7 (M)	Collaboration – Early out day*
Nov 16 (W)	Midterm Reports (All grades will be posted to student PowerSchool Account)
Nov. 23- 25 (W-F)	Thanksgiving Vacation (No School)
Dec 21 (W)	End of 2nd Quarter:
	Report Cards will be posted to the students PowerSchool Account
Dec. 22-Jan 2 (Th- M)	Christmas Vacation (NO SCHOOL)
Jan 3 (T)	Teacher Prep Day (NO SCHOOL)
Jan. 4 (W)	Class work resumes – Beginning of 3 rd Term
Jan. 16 (M)	Martin Luther King Jr. Day (NO SCHOOL)
Feb. 8 (W)	Midterm Reports (All grades will be posted to student PowerSchool Account)
Feb. 13 (M)	Collaboration – Early out day*
Feb. 20 (M)	Presidents Day (NO SCHOOL)
Mar. 9 (F)	End of 3rd Quarter:
	Report Cards will be posted to the students PowerSchool Account
Mar. 12 - 16 (M -F)	Spring Vacation (NO SCHOOL)
Mar 19 (M)	Beginning of 4 th Quarter
Apr. 18 (W)	Midterm Reports (All grades will be posted to student PowerSchool Account)
Apr. 23 (M)	Collaboration – Early out day*
Apr. 6 (F) - 9 (M)	4 th Quarter Break (NO SCHOOL)
May 23 (W)	End of 4th Quarter
	Report Cards will be posted to the students PowerSchool Account

*Students will be dismissed at **1:15**. *Modified schedule*

NOTE: Parent teacher conferences will be held on the evening of November 1st and 2nd. School will be held as normal and the conferences will be held in the evening of both nights from 4:00 – 7:00 P.M. – More details will be given prior to the conferences. There will be NO spring conferences.

Midterms are approximate dates.

Tips For Parents

Get to know the school

- Visit the school at the beginning of the year.
- Meet the principal and teachers.
- Learn school policies so you will know who to call if there is a problem.

Be ready for dramatic changes in your child.

- Adolescence is a trying time for children and their parents. Children are seeking independence and often challenge authority both at home and at school.

Be prepared to get a lot less information from your child

- Elementary school is gone. Your child is trying to become more independent and will in all likelihood share less information about school good or bad.
- Teachers are expecting more responsibility from your child.

Always check schoolwork and grades:

- Without being too overbearing, be aware of what your child does for homework and when tests are scheduled. Know when to expect progress reports and report cards.

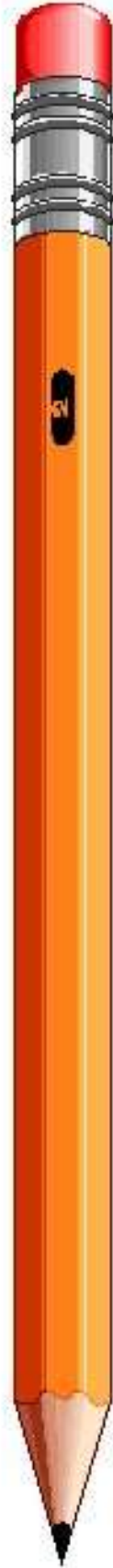
Watch for extreme swings in grades.

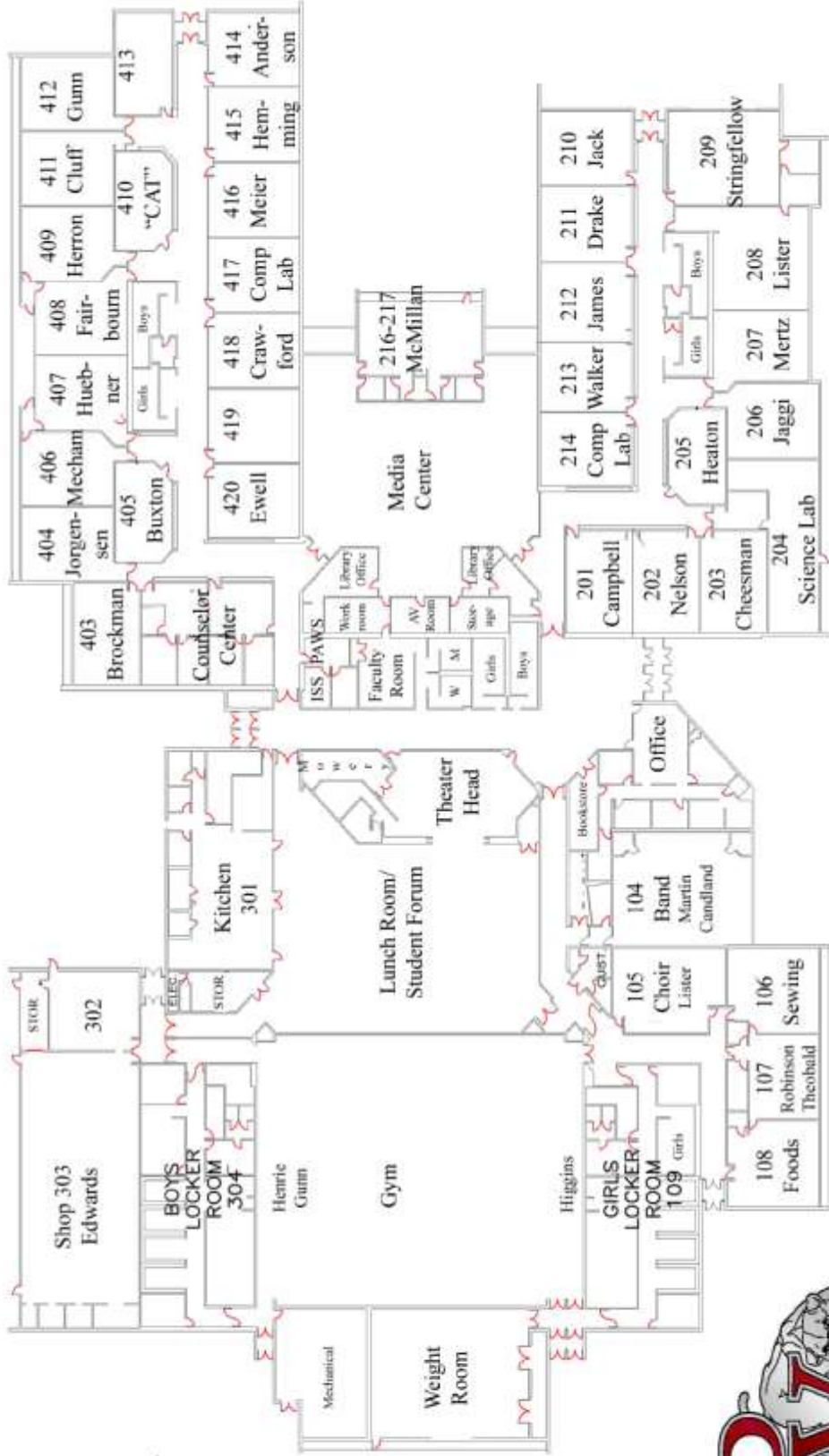
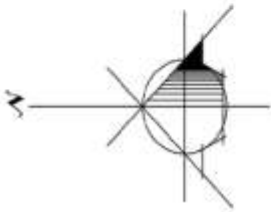
- If grades are really low or high in comparison to grades your child has brought home in the past, it is time to check with the teacher. Give children about the first six weeks to adjust to school and then watch closely for any abnormal shifts.

Encourage your child to be involved in other activities at school, but watch for overloading your student.

- Your child may think you are prying, but better safe than sorry.
- Attend school functions and events.
- Go to games, PTSA meetings, concerts and assemblies. Be involved as a parent.

Help your child learn responsibility and organization.





PINE VIEW MIDDLE SCHOOL



2011-2012